



College Internship Program

Thank you for your interest in an internship with Riverbanks Zoo and Garden. The internship program at Riverbanks is an opportunity for college students to acquire experience and knowledge by working along side our professional staff. Although it is a non-paid internship, the experience will no doubt benefit any future endeavors in the zoological field or related area of interest. Internships are available to college students in animal care, public relations, summer camp (education major only), education programs (education major only), Zoo Teen program, horticulture and other areas on request.

Criteria for Selection

- Major must be related to internship area
- Hard worker
- Enthusiasm
- Willingness to learn
- Animal Care Interns must be at least 18 years old

Time Commitment: There are two levels for college internships, but we are willing to accept students for non-credit.

<u>Level I</u>	<u>Level II</u>	<u>Other</u>
College Credit	College Credit	Non-College Credit
Assigned Project	Assigned Project	College Credit/No Project
40 hours/week	20-40 hours/week	20-40 hours/week
Minimal of 3 months	Minimal of 2 months	Minimal 2 months

Applying for Internship: Please mail the following information together to apply for an internship. Incomplete application packets will not be considered for an internship.

- Cover Letter
- Riverbanks Internship Application
- Resume
- Three Letters of Recommendation (may be mailed or faxed separately)
- Background Check Authorization/Release Form

Upon receiving the completed application, selected students will be contacted to schedule an interview. Efforts are made to place students in their area of interest.

Return to: Volunteer Coordinator, Riverbanks Zoo and Garden, P.O. Box 1060, Columbia, SC 29202

Tuberculin Skin Test: All interns are required to have a current tuberculin skin test prior to interning.

Uniform: All interns are required to follow Riverbanks Appearance Policy. Riverbanks supplies interns with T-shirts and a nametag. Interns have the option of purchasing additional uniform items at their own expense. Interns are responsible for purchasing khaki pants/shorts and closed-toe shoes.